

KINGDOM OF SAUDI ARABIA
Ministry of Higher Education
NAJRAN UNIVERSITY



Student's Disciplinary Regulations



Students' Disciplinary Regulations

Article 1:

All male and female students, registered at Najran University shall be subject to this regulation.

Article 2:

Any violation of the religious code and manners or the University rules and regulations shall be regarded as a violation that brings disciplinary proceedings, particularly the following:

- A. Any saying or act that transgresses religion, honour, dignity or good conduct within the University.
- B. Any act that would violate the Islamic manners or the societal sense of honour in behavior or clothes.
- C. Any act that violates the University rules and regulations that would damage the University facilities.
- D. Violating the order in classes and lectures, or bringing what may violate the order there.
- E. Any damage caused to the University facilities, furniture, equipment, or misusing or distorting them.
- F. Impersonation and counterfeiting.
- G. Smoking and the like within the University and on its campus.
- H. Abusing or stalking the University employees of its teaching staff, employees and students, or assaulting them or their possessions.
- I. Establishing societies, organizing conferences or circulating pamphlets within the University without getting an approval from the University. Added to this is disclosing or divulging untrue information on the University to the media means.
- J. Violating the examinations instructions, or disturbing the exam takers.
- K. Cheating in exams, trying to cheat, or assisting to cheat along with cheating in reports, researches and study projects.

- L. Bringing dangerous or banned substances and weapons in all kinds into the University and its facilities.

Article 3

One or more of the following punishments are to be inflicted upon a student after questioning him/her:

- A. Oral warning
- B. Written warning
- C. Deprivation of some or all of the University privileges.
- D. Deprivation of enrolling in one or more courses for one or more semesters.
- E. Terminating the student's registration, and stopping him from study for one or two semesters, along with deprivation of his/her allowance.
- F. Deprivation of taking the exam in one or more courses, and considering him failed in the courses he is deprived of taking them.
- G. Cancelling the student's exam in one or more courses, and considering him failed in the courses whose exams are cancelled.
- H. Cancelling the student's registration for one semester or a year, and considering him failed in all the courses of that semester.
- I. When damaging or vandalizing any of the University possessions, the student shall pay for the repairs of that.
- J. Irreversible firing from the University.

Article 4

The body which has witnessed the violation shall file the case and lodge a complaint, showing the type of the violation, its details, and shall submit it to the dean of the college under which the student is studying. In case the violation occurs in the classroom or exam room, the faculty member shall get the student out of the room, and shall file a detailed complaint and submit it along with any evidence or documents to the dean of the college in question.

Article 5

The dean shall inflict the punishment on the student regarding the violations, mentioned in items D, J and K of Article 2. His decisions are irreversible. Other violations along with their needed documents shall be referred to the University Vice-President.

Article 6

A permanent committee to discipline students shall be created by a decision from the University President. This committee lasts for two renewable years, headed by the Dean of Students' Affairs, and its members are Dean of Admission and Registration or the vice-dean, the general Supervisor of the girls' colleges (Representative of girls' colleges) and the dean of the student's college in question (Representative of boys' colleges). It is the head of the committee who calls for convening sessions, and the session is only valid in the presence of all its members. The decisions reached are taken by majority vote.

Article 7

The members of the student-discipline committee shall question male students while two faculty members shall question female students. Those two faculty members shall be selected by the head of the committee. After the questioning session is over, its results are submitted to the whole committee.

Article 8

The student shall be notified of the violation he/she is charged with, along with the date and venue in writing for questioning prior to the questioning session. In case the student does not show up to appear before the committee, he/ she shall lose his right to say anything.

Article 9

The decisions made by the committee are irreversible, and the student shall have the right to appeal to the University President and submits a grievance within

15 days of the date of the decision. The President may forward the grievance to the University Council whose decision is irreversible.

Article 10

The relevant bodies at the University shall be apprised of the content of the committee decision within one week of the decision date for execution.

Article 11

Following are those authorized to inflict the punishment:

- A. Dean of college: He is entitled to inflict the punishments mentioned in items A, B, F, G of Article 3.
- B. The student-Discipline Committee: It is entitled to inflict all the punishments mentioned in Article 3, along with observing the content of Item A of this article.
- C. University President (or who he authorizes): he is entitled to inflict all the punishments, mentioned in Article 3 of the current regulations, particularly the cases that need confidentiality in tackling them, or under the extraordinary circumstances that need quick judgment.

Article 12

Criminal violations shall be referred to the specialized authorities. However, the University shall preserve its right to inflict its own punishments.

Article 13

When inflicting the punishments, mentioned in Article 3, the antecedents, context and associating circumstances shall be taken into account.

Article 14

The students shall not be forgiven or exempted under the pretext that he is not aware of the University rules and regulations.

Article 15

The invalidity of the exam shall result in the invalidity of the degree if granted prior to the issuance of the discipline decision, upon a University Council decision.

Article 16

The decisions of disciplinary punishments shall be kept on the student's file, his academic record, and may be announced within the University anonymously upon a recommendation from the decision-issuing body.

Article 17

The current rules and regulations shall be executed and come into force once they are approved by the University Council. Everything contravening with previous disciplinary rules and regulations and proceedings shall be nullified, and considered null and void.